



**Travis Patten, Sheriff**  
**ADAMS COUNTY SHERIFF'S OFFICE**  
**306 STATE STREET**  
**NATCHEZ, MS 39120**  
**ADMINISTRATION: 601-442-2752**  
**FAX: 601- 442-3926**

**DATE OF APPLICATION:** \_\_\_\_\_

**POSITION:** \_\_\_\_\_

**APPLICANT INFORMATION**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ M.I. \_\_\_\_\_ DOB: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No. \_\_\_\_\_ Desired Salary Position Applied for: \_\_\_\_\_

Are you a citizen of the United States?                      YES              NO                      If no, are you authorized to work in the U.S.?    YES    NO

**EDUCATION**

High School			Address		
From	To	Did you graduate?	YES	NO	Degree
College			Address		
From	To	Did you graduate?	YES	NO	Degree
Other			Address		
From	To	Did you graduate?	YES	NO	Degree

**REFERENCES:** *Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

ATTACH  
PHOTO  
HERE

**EMPLOYMENT HISTORY**

Answer the questions below. If the answer is "yes" to questions 1-3, please give an explanation on a separate sheet of paper. A "yes" answer does not automatically disqualify you from employment. If you have answered "no" to questions 4-6, please give an explanation on a separate sheet of paper. A "no" answer does not disqualify you from employment.

Have you ever filed an application with the Adams County Sheriff's Office? Yes \_\_\_ No \_\_\_

Have you ever been employed with the Adams County Sheriff's Office? Yes \_\_\_ No \_\_\_

Have you ever been discharged or asked to resign from your employment? Yes \_\_\_ No \_\_\_

Have you ever been arrested or convicted of a crime other than a minor traffic violation? Yes \_\_\_ No \_\_\_

Do you or have you ever used recreational drugs or prescription drugs that were not prescribed to you? Yes \_\_\_ No \_\_\_

Do you object to inquiry of your present employer in regard to your Character, work record, qualifications or abilities? Yes \_\_\_ No \_\_\_

Do you possess a valid driver's license? Yes \_\_\_ No \_\_\_

Do you possess a valid commercial driver's license? Yes \_\_\_ No \_\_\_

If "yes" what level? License Number: \_\_\_\_\_ State: \_\_\_\_\_

List below any special information as to you work record you may deem of value:

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Do you operate a computer? Yes                      No

List any computer programs that you are comfortable working with:

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List of all Social Media Accounts and User Name:

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**DEPUTY SHERIFF APPLICANTS ONLY**

Have you completed the State Certified Law Enforcement Academy? Yes                      No

Date completed: \_\_\_\_\_

**Previous Employment:**

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**Military Service**

Branch \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Rank at Discharge \_\_\_\_\_ Type of Discharge \_\_\_\_\_  
If other than honorable, explain \_\_\_\_\_

**EMPLOYMENT APPLICATION DISCLAIMER  
AND ACKNOWLEDGMENT**

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify the information is grounds for refusing to hire me, for discharge should I be hired.

I authorize any person, organization or company listed on my application to furnish you any and all information concerning my previous employment, education, and qualifications for employment. I also authorize you to request and receive such information.

In consideration for my employment, I agree to commit 2 Years (24 months) to the department upon my employment. I agree to abide by the rules and regulations of the department, which rules may be changed, withdrawn, added or interpreted at any time at the **Sheriff's pleasure and without prior notice to me.**

I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the will and pleasure of the Sheriff

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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**Request for Background Check**

Before any background information may be released, appropriate identification will be required of the person requesting the background check.

For all criminal history files, information will be released only by court order or to other lawenforcement agencies. No investigatory reports pertaining to the criminal activity of any individual will be released except by court order or to other law enforcement agencies to assist them in any criminal investigation.

**Release: I hereby give permission to Adams County Sheriff's Office to release the requested information:**

Full Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ Previous Name(s) Used: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

**Date of Request:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Name of Record Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Disposition (if any):

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## Law Enforcement Code of Ethics

**As a Law Enforcement Officer**, my fundamental duty is to serve mankind, to safeguard lives and property, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

**I will** keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature, or that is confided in me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

**I will** never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

**I recognize** the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God, to my chosen profession ..... law enforcement.

Sworn or affirmed, this day: \_\_\_\_\_

**Signed:** \_\_\_\_\_  
(Deputy Signature)